

**Kirby Muxloe School
Parent & Friends Association (PFA)
Registered Charity No. 506666**

ANNUAL GENERAL MEETING

14 November 2024

School Library at 6pm

Attendees; Elliot Howles, Lisa Adams, Sally Bruin, Tammy Blackford, Rachael Phan, Shefali Dhutia, Katie, Rebecca McNulty

Apologies; none

Minutes taken by Sally Bruin

Ordinary Business

- 1] Apologies for absence – none
- 2] Minutes of the Annual General Meeting held on 3rd October 2023 - agreed.
- 3] Matters arising from the Minutes – none.
- 4] Chair's Report for 2023/2024 - Lisa
- 5] Treasurer's Report for the year ending 31 July 2024 - Tammy
- 6] Election of Officers / Trustees of the Committee.

Candidates;

Chair	Lisa Adams -	proposed and agreed
Co-vice chair	Shefali Dhutia	proposed and agreed
Committee Member	Katie Dickens	proposed and agreed
Secretary	Sally Bruin	proposed and agreed
Treasurer	Tammy Blackford	proposed and agreed

- 7] Other business;

EH talked about possible spending; the AV equipment in hall was nearly all paid for approx. 10 years ago by the PFA. Some lights and radio microphones are starting to break/not work as well as they were. Some needs replacing (approx. 10 years old). The PFA could be asked to contribute.

There are a few ongoing projects; one being a possible new storage area for PFA belongings (indoors). Will have a light and possibly have power.

Play equipment; focus on developing new play areas. This is dependent on other factors. (land/parish council).

There will also be a new gate to come into in the morning

The bike rack will be moved and there will be improved drainage.

The School will fund most of it while the PFA will make a large donation.

EH has some drawings of potential new play area. He has another contractor coming in tomorrow to quote. So should be able to make a decision soon, depending on external factors.

We've had proposal for spending from Mrs Fisher; committee will discuss tomorrow in their own meeting.

A quiz night will be in the pipeline in early 2025. SB to get dates from Rosemary and Roger Stead.

Disco idea; are we holding another? Committee to discuss.

Other ideas:

A bingo night, depending on gambling issues/licences.

A Casino night; could get a company in to do it.

For ideas of events, could speak to Marie Dickenson or Vics Price, who were Committee members in the past.

Our 'cashback' website was mentioned and asked if we could promote it more. Committee to discuss.

The Pre-loved uniform sales are going a lot better now we have a dedicated email.

Need to promote/explain the token system again, especially for reception parents. Committee to discuss.

All discussed getting more parents/carers involved, as the Committee explained that a lack of volunteers means we can't plan for a lot of people helping out at events.

A suggestion was made that we could we send out a poster with our faces on. Committee to discuss.

Year group reps; we need to check they are all still happy in their roles.? New ones have been added for reception. Mention the reps on the whatsapp group and ask if all happy to be reps.

Discussed the need for a newsletter. Could mention what we did to raise funds last year, also mention new committee, reps, who to contact, etc. Let people know what we do and the pfa structure.